

PREPARING FOR AN INTERVIEW

- When you are confident you succeed
- Know the companies goals and vision in order to converse confidently
- Three keys to success:
 - Believable: If you have the skills and information needed for the position you are believable
 - Likeable: If you are friendly, open, and SMILE 😊 you are likeable
 - Capable: If you show confidence and knowledge, and you are prepared for the interview - you will show that you are capable of being hired for the position
- Remember: “You never get a second chance for a first impression”
 - Practice, practice, practice
 - Practice makes you confident and you will succeed!
- Practice your weaknesses:
 - Voice
 - Diction
 - Voice control
 - Eye contact
 - Follow the lead of the interviewer
- Intangibles that impact an interview:
 - Body language
 - How you sit and stand
 - How you begin your interview
 - Appearance: Dress, style, action and warmth
- Be early, ready and enthusiastic
- Hiring is a sorting process, employers are looking for:
 - The best candidate
 - The candidate that looks and acts the most capable
- ***IF YOU STAND OUT ABOVE THE OTHERS BEING INTERVIEWED, YOU WILL GET THE JOB!!***
- ***REMEMBER...SMALL THINGS MAKE A BIG DIFFERENCE!***