



NORTHERN ILLINOIS UNIVERSITY

Department of Special and Early Education

College of Education

MASTER OF SCIENCE of EDUCATION in SPECIAL EDUCATION Learning Behavior Specialist I

Students seeking Initial Teacher Licensure with the Special Education (LBS I) endorsement.
Students admitted Fall 2018.

This checklist is an advising tool. It is the student's responsibility to read the Graduate Catalog for programmatic information including courses, course prerequisites and other program requirements.

PREPARING FOR ADMISSION

- _____ An undergraduate GPA of 3.00 or higher for the last two years of undergraduate work.
- _____ Two letters of recommendation.
- _____ A completed admissions application to the [Graduate School](#). (A **complete** graduate application includes, a completed application, payment an application fee, official transcripts, career goals statement, and letters of recommendation).

Please note the program only accepts 15 hours of credit as a Student at Large. After 15 hours of credit, you must be admitted to LBSI program

NOTE: Although no longer required for admission to the professional courses it is **strongly recommended** that you successfully complete the **Illinois State Licensure Testing System**, Test of Academic Proficiency (TAP), before enter or early in your program. You can find information and a study guide for this test on the [ILTS Website](#). This score will be needed prior to student teaching.

If you completed the ACT+writing or SAT you may substitute the scores in for the TAP. If you choose this option must submit the scores to the State as soon as possible but prior to student teaching (the deadline for the listing of the scores on the State website will be published by the department). If you choose this option it is your responsibility to verify the scores are listed in your ELIS account. [More Information](#).

Please provide a **copy of the passing score to the graduate secretary** in the Department of Special and Early Education (SEED) for your licensure file.

BEGINNING YOUR LBSI GRADUATE PROGRAM

- _____ Accept your admission using [My NIU](#). My NIU [Job Aids](#) are available online.
- _____ If you have additional problems you can contact the ITS Help desk by calling 815-753-8100.
- _____ Meet with your **program adviser** to plan your program of study. You should also discuss any transfer credits from other universities. Please have a copy of the syllabus from the course(s) in question. The syllabus will be used to determine if the appropriate course standards have been met. If you do not meet with your program advisor during your first semester after admission an advising hold is placed on your account and you cannot register for classes.
- _____ Meet with your **faculty mentor** to discuss life experience and how you may substitute it for SESE 608.

_____ If you are a licensed teacher, meet with your faculty mentor to discuss the options for student teaching, including possible paid student teaching.

_____ Review all sections of the program including the course checklist and requirements for student teaching.

A projected Rotation of Courses is posted on the website. This rotation provides a tentative schedule of when courses will be offered and the tentative location of courses. The schedule and location of courses may change due to site and instructor availability.

PROGRAM OF STUDY FOR GRADUATE LBSI LICENSURE

Completed	Course	Prerequisites
	One course in reading (3) (e.g. LTRE 500, 516, LTCY 300)	This class is required for licensure but not required for program admission.
	One course in educational foundations (3) (e.g., EPFE 500, EPFE 510, EPFE 521, EPS 501)*	This class is required for licensure but not required for program admission.
	One course in child development (3) (e.g., EPS 505)*	This class is required for licensure but not required for program admission.
	One course in methods for English Language Learners (3) (e.g., LTIC 501)	This class is required for licensure but not required for program admission.
	ETR 524 , Assessing Students with Special Needs (3)	SESE 240 or 540
	SESE 540 , Foundations of Special Education (3)	None
	SESE 552 , Assistive Technology Multiple Disabilities (3)	SESE 561
	SESE 554 , Applied Behavior Analysis and Positive Behavior Support in School and Community Settings (3)	None
	SESE 559 , Plan for the Transition from School to Employ, Career & Post-Sec Ed for Students with Disabilities (3)	SESE 540 and ETR 434, or ETR 524
	SESE 561 , Methods for Teaching Individuals with Developmental Disabilities (3)	SESE 540, and ETR 434 or ETR 524 or ETR 534 or consent of department
	SESE 601 , Methods for Teaching Students with Mild Disabilities (4)	SESE 540 CRQ ETR 524
	SESE 602 , Methods for Teaching Middle and Secondary Students with Mild Disabilities (3)	SESE 540 and ETR 434, or ETR 524, or ETR 534
	SESE 603 , Functional Analysis for Special Educators (3)	SESE 540 and SESE 554 or SESE 417
	SESE 605 , Collaboration and Consultation Skills for School Professionals (3)	SESE 540 and 20 graduate hours in the program or consent of department
	SESE 606 , Methods for Teaching Students with Emotional Disturbance (3)	SESE 603
	**SESE 607 , Special Education Capstone/Pre-Student Teaching Seminar (1)	SESE 540 and 20 hours in the Graduate LBS I program.
	SESE 608 , Field Experience in Special Education: Learning Behavior Specialist I (2-6)	CRQ, 607 and 30 graduate hours in the LBS I program. Maybe repeated for up to six hours
	SESE 792 , Seminar: Single Case Research Methodologies & Evidence-Based Practices in Special Education (3)	SESE 603 or department consent
Prior to student teaching all course requirements complete, TAP or ACT+writing or SAT, scores must be listed on ELIS by the deadline published by SEED, Content area #155, special education general curriculum test #163, NIU Safety Tutorial, and Mandated Reporter. Your district may require CBC, TB, Capacity to perform.		
	***SESE 609 , Elementary Practicum: Learning Behavior Specialist I (3-6)	May be repeated up to 6 hours. S/U grading. PRQ: Completion of all professional education and related course work, or consent of the department.
	SESE 610 , Secondary Practicum: Learning Behavior Specialist I (3-6)	May be repeated up to 6 hours. S/U grading. PRQ: Completion of all professional education and related course

	work, or consent of the department.
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*Most community colleges offer courses that articulate with NIU's foundations (e.g., EPFE 201) and child development courses (e.g., FCNS 280). Please check with the special education advisor for the correct choice of classes at the community college.

**SESE 607 must be completed the semester prior to student teaching

Please note that for candidates with limited experience in special education or an undergraduate degree in an unrelated field, deficiency and prerequisite courses may not be used toward the minimum 36 credit hours needed for the master's degree.

***Eligibility for Paid Student Teaching

Illinois State Law permits some teacher education candidates to remain in teaching positions and continue to be paid by their school districts during student teaching. The Illinois Administrative Code 25.620 states that *an individual may receive credit for student teaching or pre-student teaching clinical experiences that are completed during the time for which the individual is paid as a teacher.*

To determine if you are eligible to be paid while student teaching, please contact your faculty mentor for the Policy for Eligibility to be paid while Student Teaching and who must approve your eligibility.

Second Student Teaching Placement

Candidates who have completed one paid student teaching placement may complete a second paid student teaching placement in their school district or a summer school teaching placement if they meet the prerequisites listed below.

Eligibility a second student teaching placement:

- a. A second paid student teaching placement or summer school student teaching will **only** an option for candidates who have completed a paid student teaching placement.
- b. A second paid student teaching placement or summer school student teaching is only available for the second area of student teaching not covered by their paid student teaching placement.

Permission to complete the second paid student teaching or summer school student teaching must be obtained from the candidate's faculty mentor. If you feel that you qualify for summer school student teaching, talk to your faculty mentor who will describe additional requirements related to placement, assignments, grading, and supervision of summer school student teaching or the second paid student teaching assignment.

PREPARING and APPLYING FOR STUDENT TEACHING

Applications must be received **one year in advance** of your expected student teaching. Candidates already teaching in a school must adhere to this deadline. Be sure that you have been **admitted to the graduate school** and tracked your courses so that you can apply on time!!

Prior to applying for student teaching, **you must be admitted to the LBSI program** and to the graduate school.

_____ Application for student teaching (1 year prior to the semester you expect to take your clinical/student teaching experience. Plan accordingly!!) The exact due date for the paper work will be announced by the Clinical Office. It is your responsibility to check with the Clinical office to identify application materials and deadline dates.

_____ **All program requirements** listed in the Graduate Catalog.

_____ The [NIU Safety Tutorial](#). A paper copy of your 'confirmation of successful completion' must be provided to the Clinical office.

_____ Mandated Reporter. If you already completed a workshop or course, **please provide a copy of the completed tutorial or course to the graduate secretary**, 162 Gabel Hall, Department of Special and

Early Education, Northern Illinois University, DeKalb, IL 60115. In you need to complete a tutorial please visit the SEED [Student Resources](#) page and locate the materials under the Clinicals section.

_____ Successful completion of the **Illinois State Licensure Testing System**, Test of Academic Proficiency (TAP). You can find information and a study guide for this test on the [ILTS Website](#). This score will be needed prior to student teaching.

If you completed the ACT+writing or SAT you may substitute the scores in for the TAP. If you choose this option must submit the scores to the State as soon as possible but prior to student teaching (the deadline for the listing of the scores on the State website will be published by the department). If you choose this option it is your responsibility to verify the scores are listed in your ELIS account. [More Information](#).

Please provide a **copy of the passing score to the graduate secretary** in the Department of Special and Early Education (SEED) for your licensure file.

_____ Successful completion of the **LBSI content exam (#155)** and the **Special Education General Curriculum test (#163)** located on the [ILTS website](#).

Please provide a copy of the passing scores to the graduate secretary, 162 Gabel Hall, Department of Special and Early Education, Northern Illinois University, DeKalb, IL 60115.

These items may be required by the district you are placed.

_____ A Current TB card on file with the district you are assigned by the Clinical Office.

_____ Criminal background check. You need to complete this through the district you are assigned by the Clinical Office.

_____ You may need to complete a physical exam for the district you are assigned by the Clinical Office.

_____ You must also attend the university-wide Student Teacher Kickoff Meeting and meetings with your clinical supervisor the Friday prior to beginning student teaching. The exact date will be announced by the [University Office of Educator Licensure and Preparation](#).

In addition, you must complete:

PREPARATION FOR GRADUATION

_____ Meet with your adviser to determine whether all requirements for your Masters degree have been completed.

_____ The semester **before** you plan to graduate complete the **Application for Graduation**. Due dates announced by the Graduate School. You should apply using [My NIU](#). Failure to do so will delay your graduation.

APPLYING FOR LICENSURE

Although **NOT** required for graduation the following must be completed prior to your license being active.

_____ Completion of the Teaching Performance Assessment (edTPA). [More information](#).

_____ License registration [More information](#) about registering your license.

ADDITIONAL APPROVALS AND ENDORSEMENTS

Optional, all students are encouraged to seek additional approvals or endorsements on their licenses.

Early Childhood Special Education Approval

Bilingual and/or ESL Approval. Contact C&I for details.

For additional licensures or endorsements in Early Childhood, Elementary Education, or Middle School or Secondary Education please contact the [appropriate adviser](#).

Revised 12/18

LBS I PROGRAM PLANNING MATRIX

Meet with your program advisor to complete this matrix

Semester	Notes	Course 1	Course 2	Course 3
Semester 1 _____	-Meet with adviser and faculty mentor			
Semester 2 _____	-Meet with adviser and faculty mentor as needed			
Semester 3 _____	-Meet with adviser and faculty mentor as needed			
Semester 4 _____	-Meet with adviser and faculty mentor as needed			
Semester 5 _____	-Meet with adviser and faculty mentor as needed			
Semester 6 _____	-Meet with adviser and faculty mentor as needed			
Semester 7 _____	-Meet with adviser and faculty mentor as needed			
Semester 8 _____	-Meet with adviser and faculty mentor as needed			
Semester 9 _____	-Meet with adviser and faculty mentor as needed			

Note. Please consult the course rotation. Course rotation may change at the department's discretion. Please check My NIU and program adviser for updated information.

Plan when you will complete the Content Area Test, Special Education General Curriculum test, Criminal Background Check, TB test, Mandated report, and Safety Tutorial when you will apply for student teaching.