

Northern Illinois University

M.S.Ed. of Higher Education and Student Affairs Internship
Opportunity

Internship Title: LGBTQ+ Summer Programs Intern
Institution: Northern Illinois University
Location/Office: Gender and Sexuality Resource Center
Internship Period: SUMMER 2024
Credit Hours Required: 120 hours for 3 credits
Supervisor: Molly B. Holmes (she/her)
Supervisor's Degree: M.S., College Student Personnel
Years of Professional Experience: 20 years

Internship Description: (Please provide an overview and primary responsibilities of the internship)

This intern will work with the director (and additional staff, as applicable) to plan and facilitate the LGBTQ+ floor onboarding/virtual sessions, participate in GSRC summer orientation, and assist with planning for summer and fall events. They will assist with evaluation, center communication, and work on individual and group projects aligned with the center's mission and their internship/academic goals.

Outcomes/ Experiences: (Please list several experiential learning outcomes that will be achieved throughout this internship)

- The intern will learn about, plan, and apply learning of LGBTQ+ student needs
- The intern will understand the context and positionality of the GSRC within NIU's organization
- The intern will apply academic goals to the mission and goals of the center
- The intern will connect the GSRC's impact to the institutional value of diversity, equity, and inclusion and be able to share examples

Qualifications / Requirements: (Please list desired qualifications and skills for internship)

- an understanding and appreciation of diversity, equity, and inclusion at NIU and beyond
- work with undergraduate students in programming, advising, and/or student facing events/contact
- a desire to work with and support students from diverse backgrounds

Hours/Scheduling: (Please provide a typical schedule and time of day internship will occur)

Generally, the hours will be between university hours (Monday-Friday, 8a-4:30p); there may be an occasional event outside of these hours, with notice to the intern.

Application Process (Applicants will submit a cover letter, resume and three references, please provide the contact name and e-mail address)

Contact Name: Molly B. Holmes
E-mail: mbholmes@niu.edu